

06/2018 JW



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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, June 21, 2018 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	July 19, 2018

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
Carla Cassell-Carter, Public Member, Secretary
James Bielicki, Jr., Professional Member
Franco R. Bellafante, Professional Member

MEMBERS ABSENT

Lakiyah Chambers, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Adams called the meeting to order at 8:33 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Mr. Bellafante, to approve the minutes from the May 31, 2018 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Mr. Maloney advised the Board that he did forward the drafted statutory change to the Division's Director for approval with the understanding that it will not make this legislative session and be delayed until January 2019.

NEW BUSINESS

Mr. Bellafante explained the Board the need to recuse himself from review of one of the recommendations the Board will be considering at today's meeting.

Review and Consider Recommendation of the Chief Hearing Officer

Christopher Knash, #S6-0000810

After review, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to accept the recommendation of the Chief Hearing Officer for Christopher Knash with the amendment to increase the monetary fine to \$750.00, increase the timeframe for compliance of the make-up CE's and monetary fine to 90 days and revocation of the license should compliance of the make-up CE's and monetary fine not be met within the 90 days. The motion was unanimously carried.

Toland Van Stan, #S6-OLS0365

After review, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to accept the recommendation of the Chief Hearing Officer for Toland Van Stan with the amendment to increase the timeframe for compliance of the make-up CE's and monetary fine to 90 days. The motion was carried by Mr. Adams and Ms. Cassell-Carter. Mr. Bellafante recused himself.

Review Professional Land Surveyor Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Katz, to approve Gregory Schwerzler for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

After review, a motion was made by Mr. Bellafante, seconded by Mr. Katz, to approve Joseph Fisher for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

After review, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to approve Ryan Phifer for licensure contingent upon a designated Board Member's review and approval of the verification of supervision, passing of the PS examination and receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Katz, seconded by Ms. Cassell-Carter, to approve the ratified certificate of authorization application of Westwood Professional Services, Inc with Jason Latzke as the professional in charge. The motion was unanimously carried.

CORRESPONDENCE

The Board received no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Bellafante inquired on the status of the removal of Ms. Chambers from meeting minutes as an absent board member as she does not attend the meetings. Mr. Maloney asked Ms. Witte to confirm the process.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be July 21, 2018 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Mr. Katz, to adjourn the meeting at 9:42 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II